

Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU
Telephone: (01268) 684554 Fax: 01268 510783
www.northwickpark.essex.sch.uk

Headteacher: Emma Lane

May 2018

Dear Parents/Carers,

As you are aware your child is due to start in reception at Northwick Park Primary and Nursery Academy in September 2018. You are invited to attend an intake meeting on Wednesday 20th June at 2 o'clock. At this meeting you will be able to meet their teacher. On Monday 16th July and Wednesday 18th July we would like to invite your child to a stay and play session with their new teacher from 1.00 to 3.00 pm. On Wednesday 18th July you are invited to come at 12.45 and have a school dinner (free of charge) with your child before their stay and play session.

If you are unable to attend the intake meeting we will send you an information pack.

Yours sincerely,

Mrs E. Lane
Headteacher

Intake Meeting

Please complete and return to Nursery

Child's Name:

I am *able/unable to attend the Intake Meeting on Wednesday 20th June.

I am *able/unable to bring my child to the Stay and Play session on Monday 16th July.

I am *able/unable to bring my child for a school dinner and then Stay and Play session on Wednesday 18th July.

Signed: Parent/Guardian

*please delete where applicable.