

# Northwick Park Primary and Nursery Academy

(Foundation)

Third Avenue, Canvey Island, Essex. SS8 9SU  
Telephone: ( 01268 ) 684554 Fax: 01268 510783  
[www.northwickpark.essex.sch.uk](http://www.northwickpark.essex.sch.uk)

**Headteacher: Emma Lane**

November 2018

Dear Parents,

## **Confirmation letter for Canvey Lights**

Thank you for returning your slip to say that your child is able to sing at the Canvey Light Switch on, on Saturday 1<sup>st</sup> December. Your child has a place in the choir. We have finally received the times from the organisers so can pass them on to you, thank you for your patience in waiting for them.

Children need to be at the meeting point in the town centre (near the library and Barclays Bank) at 1.35pm on Saturday 1<sup>st</sup> December. We will go on stage to perform at 1.50pm and will be coming off stage at 2.10pm. The children do not need to wear school uniform but can wear their Christmas jumpers or party clothes. Please make sure the children have sensible shoes as the stage can be slippery.

We will sign the children in on a central register and then get them ready to go on stage and you can go round to the front of the stage ready to watch them perform. At the end of the performance we will tick the children off as we release them back to you. Please bear with us at this time, we will work as quickly and efficiently as possible but our number one priority is the safety of the children.

If your child is no longer able to attend, please let the school office know as we have some children who at this time we are unable to accommodate on stage.

Yours sincerely,

Miss Goldsmith