

# Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU

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**Headteacher: Emma Lane**

July 2021

Dear Parents/Carers

I hope you are all safe and well.

Thank you for supporting your child's education during this very challenging year.

We are really looking forward to most things returning to normal when the children return to school in September.

We will be updating the school Risk Assessment in August and this will be on the school website before the children return to school in September.

There are several procedures from this year that we will be keeping in place in September:

- All children will wash their hands before they enter school and before they go home. There will be regular supervised hand washing throughout the day.
- Classrooms will be cleaned daily and the communal areas and toilets cleaned throughout the day.
- Children will need to wear school uniform.
- On PE days children should come to school in their PE kits of black shorts, red or white plain t-shirts, school jumpers/cardigans, black or grey tracksuit tops and black or grey jogging bottoms and trainers.
- On forest school days, they will come to school in their forest school clothes (details to follow).

As we will have nearly 600 children in the main school, we will still be operating a slightly staggered start and finish to the school day

	<u>Arrival</u>	<u>Finish</u>	<u>Friday</u>
Y1	8.40 – 8.45	3.00	12.55
Y2	8.40 – 8.45	3.00	12.55
Y3	8.40 – 8.45	3.05	1.00
Y4	8.35 – 8.40	3.05	1.00
Y5	8.35 – 8.40	3.05	1.00
Y6	8.35 – 8.40	3.05	1.00

Unless you need to go to the office, we will continue to allow only nursery and reception parents/carers on the school site in the morning as staff have found this start of the day much calmer for all the children. There will only be a 5 minute arrival window in the mornings, so the teachers will not have time to speak to parents/carers before school. Senior leaders will continue to be at both gates in the morning for any urgent messages.

Children will be able to enter the school by the main or back entrance but we **STRONGLY RECOMMEND** that younger children enter by the entrance where their teachers will meet them.

**Entry/Exit through Back Gate (Second Avenue):**

<u>Drop Off</u>		<u>Pick up</u>
8.35 – 8.40	Y6	3.05 Back playground
8.35 – 8.40	Y4	3.05 Back playground
8.40 – 8.45	Y1	3.00 Back playground

**Entry/Exit through Main Gate:**

8.35 – 8.40	Y5	3.05 KS2 playground
8.40 – 8.45	Y3	3.05 Car Park
8.40 – 8.45	Y2	3.00 KS2 Playground

If children arrive at the other entrance, senior staff will take/direct them to their classroom.

Yours sincerely

Mrs E Lane  
Headteacher