

Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU
Telephone: (01268) 684554 Fax: 01268 510783
www.northwickpark.essex.sch.uk

Headteacher: Emma Lane

May 2018

Dear Parents/Carers,

As you are aware, your child does not have a place at Northwick Park Primary and Nursery Academy in September 2018. In order for us to hold our Intake Meetings, we need all children to attend Nursery from 8.30 am. – 11.30 on Thursday 28th June. On Thursday 28th June (pm.) and Friday 29th June, there will not be any nursery sessions. You are invited to make an appointment with your child's key worker to discuss their progress in nursery.

Yours sincerely,

Mrs Keys
Nursery Manager

Please complete and return to Mrs Keys

Child's Name: Key Worker:

I am *able/unable to attend Keyworker Meeting on Thursday 28th June/Friday 29th June.

Preference for time of meeting.

Thursday 28 th June	1.30 pm – 3.00 pm	
Thursday 28 th June	3.00 pm – 5.00 pm	
Friday 29 th June	8.30 am – 10.00 am	
Friday 29 th June	10.30 am – 12.00 am	

*please delete where applicable.