

# Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU  
Telephone: ( 01268 ) 684554 Fax: 01268 510783  
[www.northwickpark.essex.sch.uk](http://www.northwickpark.essex.sch.uk)

**Headteacher: Emma Lane**

November 2018

Dear Parents,

We will be having consultation sessions for Years 1, 3 + 4 on Tuesday 11<sup>th</sup> December from 1.30 – 6.00.

Would you please complete the slip below by placing a tick against the time you would prefer and return to your child's class teacher by Monday 26<sup>th</sup> November.

If you have more than one child staff will liaise over appointment times.

An interview time will then be arranged and sent home on Monday 3<sup>rd</sup> December. If you wish you will be able to take your child and any brothers or sisters in the school home after your consultation session.

Yours sincerely,

Mrs E. Lane  
Headteacher

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## Consultation Sessions

Please complete and return to class teacher

**Please tick the time preferred and return to the class teacher by Monday 26<sup>th</sup> November.**

Child's Name: ..... Class: .....

1.30 – 3.00

3.00 – 4.30

4.30 – 6.00

<b>Names of brother(s) / sister(s) in Years 1, 3 or 4</b>	<b>Class</b>

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**Headteacher: Emma Lane**

November 2018

Dear Parents,

We will be having consultation sessions for Years R, 2, 5 + 6 on Monday 10<sup>th</sup> December from 1.30 – 6.00.

Would you please complete the slip below by placing a tick against the time you would prefer and return to your child's class teacher by Monday 26<sup>th</sup> November.

If you have more than one child staff will liaise over appointment times.

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