

Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU
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www.northwickpark.essex.sch.uk

Headteacher: Emma Lane

January 2018

Dear Parents,

As part of their topic on animals we would like to take all of the reception children to visit Colchester Zoo on **Thursday 17th May 2018**. This trip will include the fantastic opportunity to visit the animals that we adopted in the Autumn. **The cost of the trip will be £16.00** which can be paid in full or weekly to the class teacher or in the office. **It is important that the correct money is in a named envelope.** If your child is eligible for Free School meals and you have taken proof of this to the office, there is no charge for the trip. The children will need to be in school by 8.50 am. and will return between 4.00 pm. and 4.30 pm. The children will have to take a **packed lunch in a named carrier bag** as this can be disposed of once we have eaten and an extra drink with them on the day.

We will be operating an adult/child ratio of 1:4 and will also be only taking staff and those adults who work regularly with the children.

I'm sure you will agree that this is a fantastic opportunity for the children.

The school needs to know how many parents are interested in their child going to the Zoo to allow the trip to go ahead. If you would like your child to participate in the trip, please complete the slip below and return it to your child's class teacher by **Friday 16th March**. All the money must be paid by **Friday 27th April** so that we can confirm numbers with the Zoo and the coach company.

Yours sincerely,

Mrs E. Lane
Headteacher

Colchester Zoo

Please complete and return to the Office

Child's Name: Class:

I would/would not* like my child to go to Colchester Zoo.

- | | |
|---|--------------------------|
| My child is eligible for Free School Meals | <input type="checkbox"/> |
| I enclose payment in full | <input type="checkbox"/> |
| I will pay in full by the 27 th April 2017 | <input type="checkbox"/> |
| I will pay weekly to the class/office | <input type="checkbox"/> |

Signed: Parent/Guardian.

*please delete where applicable.