

# Northwick Park Primary and Nursery Academy

Company No. 9154404

Third Avenue, Canvey Island, Essex. SS8 9SU

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**Headteacher: Emma Lane**

February 2021

Dear Parents/Carers

## **School re-opening plans for March 8th**

I hope you are all safe and well.

Thank you for supporting your child's home learning while the school has been partially closed.

I am sure you are aware that schools will be fully reopening on Monday 8<sup>th</sup> and we are looking forward to seeing all the children back in school.

I understand that many parents and carers may feel anxious about their child returning to school. The curriculum will continue to have an emphasis on pupils' and staff's wellbeing. The organisation of the school will be the same as it was during the Autumn Term. Please be advised that school attendance is compulsory from Monday 8<sup>th</sup> March, unless children are unwell or self-isolating.

- The class teachers will be the same.
- Children will be organised in year group bubbles and will not mix with children from other year groups during the teaching day.
- Breaks and lunchtimes will be staggered throughout the day so the year groups will not mix.
- Children will be able to have a school dinner (this will be a hot dinner served in a disposable container) or bring a packed lunch.
- All children will need to bring their own water bottle to school. They will be able to refill it during the day.
- Classrooms will be cleaned daily and the halls and toilets cleaned throughout the day.
- There is no expectation that staff will routinely wear face coverings whilst teaching. However, staff may wear PPE moving around the school and in communal areas.
- Where practical, movement will be round the outside of the school.
- The children will use their own equipment which will be kept in a plastic wallet which is easy to clean.
- Any shared equipment will be cleaned before and after use.
- All children will wash their hands before they enter school and before they go home. There will be regular supervised hand washing throughout the day.

## Clothing and Equipment

- Children will need to wear school uniform. We understand the children may have grown since they last wore their uniform. We expect pupils to be in school uniform but will make exceptions where this is the case. We expect that all pupils will be in full uniform following the Easter break.
- On PE days children should come to school in their PE kits of black shorts, red or white plain t-shirts, school jumpers/cardigans and black or grey jogging bottoms and trainers.
- On forest school days, they will come to school in their forest school clothes (details to follow).

Entry/Exit through Back Gate (Second Avenue):

<u>Drop Off</u>		<u>Pick up</u>
8.15 – 8.25	Y6	2.25 Back playground
8.30 – 8.40	Y4	2.40 Back playground
8.45 – 8.55	Y1	2.55 Back playground

Entry/Exit through Main Gate:

8.30 – 8.40	Y5	2.40 KS2 playground
	Y3	2.40 Car Park
8.45 – 8.55	Y2	2.55 KS2 Playground
8.55 – 9.05	YR	2.50 Car Park

ONLY DAYCARE, NURSERY AND RECEPTION PARENTS ARE ALLOWED ON SITE IN THE MORNING.

IF YOU ARE WAITING OUTSIDE SCHOOL, PLEASE OBSERVE SOCIAL DISTANCING.

At the end of the day, one adult per child is to enter through the main/side gate and wait in the designated waiting area for your child. Please leave the site as soon as you have collected your child. If your child is attending Busy Bears, they will be taken there by staff as usual.

We will still restrict the number of staff who work in each bubble and across more than one bubble. This will continue to make it difficult for staff to be released for their statutory planning, preparation and assessment time. Therefore, the school will still close after lunch on Fridays. This does not apply to nursery children. Children will be able to be collected or stay in school and will be looked after by Learning Support Assistants. If your child will be staying on Friday 12<sup>th</sup>, 19<sup>th</sup> and 26<sup>th</sup> March, please book them in by 6pm on Wednesday 10<sup>th</sup> March. Please remember that for safeguarding reasons, you cannot change this until after Easter.

### Pick up from

Friday finishing times:	Reception	12.15	Classroom Door
	Year One	12.30	Back Playground
	Year Two	12.30	Car Park
	Year Three	12.15	Car Park
	Year Four	12.15	Back Playground
	Year Five	12.30	Car Park
	Year Six	12.45	Back Playground

### Busy Bears

If your child is attending breakfast club, please bring them to Busy Bears.

### School Office

There is very limited access to the school office.

If you need to speak to a member of staff, please ring the school on 01268 684 554, or continue to communicate via email.

We are in the process of updating our detailed risk assessment that will be available on the school website by Friday 5<sup>th</sup> March.

We are all really looking forward to seeing your children on Monday 8<sup>th</sup> March.

Yours sincerely

Mrs E Lane  
Headteacher