

Northwick Park Primary and Nursery Academy

Company No. 9154404

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Headteacher: Emma Lane

June 2018

Dear Parent/Carer

“ONLINE PAYMENTS & COMMUNICATIONS – It’s simple and convenient”

I am delighted to announce that as from early July 2018 we will be introducing a new “Online Payment” system to enable parents to pay online for trips, music lessons, school dinners and Busy Bears. Cash and cheques will still be accepted but this will give you the option to pay online by debit card and view your account.

Similar systems have already been installed in many schools nationally, bringing a number of important benefits:

- Simple to use web interface.
- Payments are made through WorldPay so they’re secure and reliable
- Parents can view their payment history online
- Reduce risk of pupils losing cash

We will also be introducing a communication module which will allow us to send you information electronically and keep you up to date with events in the school.

To make sure we have the correct information before we ‘go live’ could you please review the enclosed data sheet and ensure it is up to date. **IT IS IMPORTANT THAT YOU ADD A CURRENT E-MAIL ADDRESS AND RETURN TO THE SCHOOL OFFICE BY 21 JUNE 2018.**

In a few weeks you will receive an e-mail/letter with instructions on how to set up your online account.

Sarah Colquhoun
School Business Manager
Northwick Park Primary & Nursery Academy

GDPR

Changes to how we handle data to comply with the highest EU data protection standards have taken effect from 25th May 2018. We have always taken data protection seriously, we have updated our Privacy Policy to reflect these new standards please look at the following link to our school website to find a summary of how we look after your personal

data in the context of GDPR principles

www.northwickpark.essex.sch.uk/page/?title=Policies+and+Documents&pid=72